

9th November 2012

The Civil Registration Act 2004 requires all couples planning a marriage ceremony in Ireland to register their intent of marriage with the State at least three calendar months prior to their wedding date.

To improve access for couples to our service, in addition to the current appointment booking methods of in person or by telephone, wish to inform you that from the 12th November 2012, the **Civil Registration Service** is launching a new online appointment booking system. This new and additional access channel will allow couples to book notification of intention to marry appointments in any Civil Registration Service office around the country provided they have access to the internet.

For couples where one or both parties are resident abroad, they should contact the office by telephone to book their appointment.

To notify the Registrar of your intention to marry you may book a Marriage Notification appointment at www.crsappointments.ie

Our service will still be here to answer any questions that couples have or that any of your Solemnisers have and you can always telephone our offices to speak to a Registrar. For more information about this or any of our services you can also visit our website: www.civilregistrationservice.ie.

I would be most grateful if you could facilitate us in delivering this message to all those intending on marrying, by sending this communication to all of the churches within your diocese for inclusion in the weekly church notes/parish newsletter(s) or any other means.

It would also be appreciated if the Solemniser where possible, makes couples aware of this additional access channel within our service when informing couples of the requirement to book a marriage notification appointment with a Registrar.

Enclosed you will also find a poster which outlines the key information for couples intending to marry which you may wish to display in an appropriate place for the target audience. If the diocese or indeed the church has a website you might also consider including this information on it.

Best Regards

Dennis Prior
Superintendent Registrar
Eastern Registration Area
(Dublin, Kildare and Wicklow)